BIG MOUNTAIN CPA
ASHTON FERRIN

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# Information Privacy Notice

The privacy and security of your information is important to us. You can be confident knowing your personal information is secured and kept private, protecting you against potential identity theft and fraud. We encourage you to read this Information Privacy Notice.

**Information We Collect**

In the normal course of business, we may obtain various types of information about you. This information may include your name, address, contact information, credit card or billing information, and other personal or financial information. We may have originally obtained similar information from affiliated companies we do business with. We call all this information "Customer Data".

**How We Use and Share This Information**

We use your Customer Data to contact you about our products or services, billing or other business matters related to you. Without your permission, we do not sell, rent, or share your information to or with any third party not affiliated with or owned by the company, except service providers who may assist us in areas such as data storage. We can, however, share and use this information as required by law, by legal processes, by exigent circumstances, or to protect ourselves and the company. We may also use this information to communicate with you about goods and services related to our products and services. We will never give or sell your personal information to be used for the purposes of sending you unsolicited commercial offers (such as spam) from any third party.

**Customer Information Security**

Because we care about your privacy, we make every reasonable effort to protect your information regardless of the form of storage or transmission. This includes the implementation of administrative, physical and technical safeguards, as well as being InfoSafe Certified to ensure that we are in compliance with government and industry regulations for securing our customers' personal information. All employees, agents or representatives that act on the company's behalf are contractually obligated to keep all information deserving legal protection confidential and private. We continue to safeguard your information after you no longer do business with or close your account with us.

**Changes**

We reserve the right to make changes to this Policy at any time without notice, although we will make reasonable efforts to notify you, the Customer, before the Policy change takes effect.

**Contacting Us**

If you have a question concerning personal information we may have collected about you, or related to this Information Privacy Notice, contact us at: 435-565-1081.